

Disposable Seminar Rooms

Exhibitor
Street / P.O. Box
Country/ Town / Postal Code

 Messe München Halls A5/A6 15 – 17 October 2019	
Hall	Stand No.
Contact	
Phone with country + area code and ext.	Fax with area code and ext.
E-Mail	

Rent Seminar Rooms

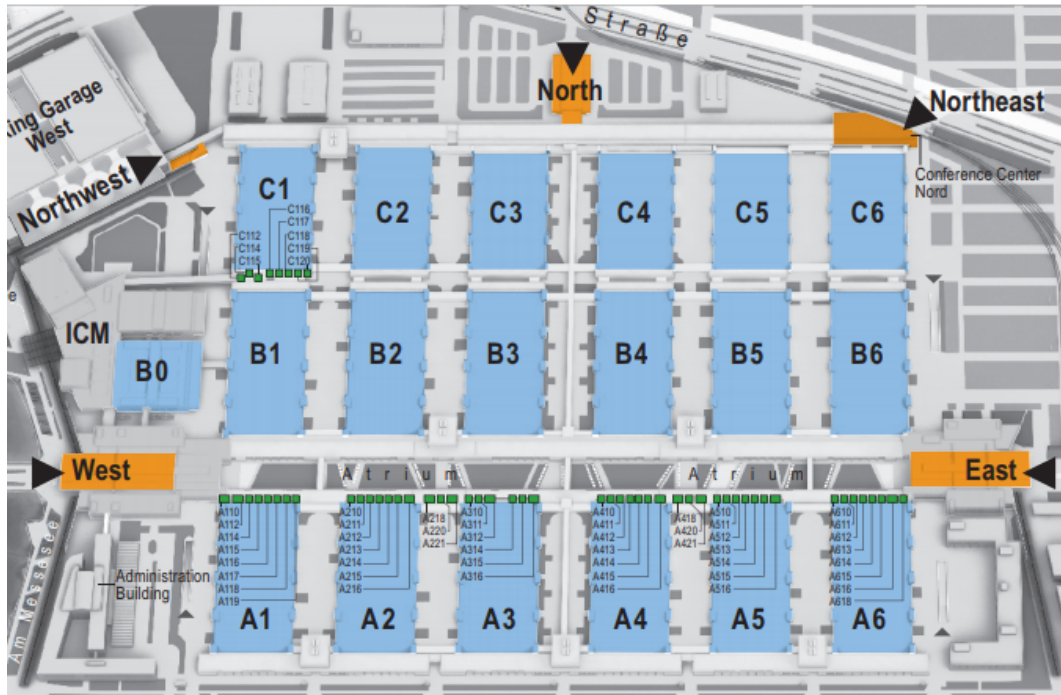
We would like to organize the premises for your seminars and meetings during the trade fair 2019. Please check on the chart shown below which room you would need, and on which date.

MunichExpo Veranstaltungen GmbH will always strive to meet your requests regarding booked premises. However, these requests cannot always be met. We are sorry should the assignment of premises not meet your requested booking.

Meeting rooms

Date	Room Declaration	Amount Seatings	m ²	Seating Change fee	Please notice:	Price in EUR whole day (per day)
15.10 16.10 17.10	A510	Hall A5, North site, 1st floor.	27	14	Door to A511	440,00
15.10 16.10 17.10	A511	Hall A5, North site, 1st floor.	21	10		340,00
15.10 16.10 17.10	A512 <i>fully booked</i>	Hall A5, North site, 1st floor.	21	10	Door to A513	340,00
15.10 16.10 17.10	A513	Hall A5, North site, 1st floor.	21	10		340,00
15.10 16.10 17.10	A514	Hall A5, North site, 1st floor.	21	10	Door to A515	340,00
15.10 16.10 17.10	A515 <i>fully booked</i>	Hall A5, North site, 1st floor.	21	10		340,00
15.10 16.10 17.10	A516	Hall A5, North site, 1st floor.	37	18		540,00
15.10 16.10 17.10	A610	Hall A6, North site, 1st floor.	27	14	Door to A611	440,00
15.10 16.10 17.10	A611	Hall A6, North site, 1st floor.	21	10		340,00
15.10 16.10 17.10	A612	Hall A6, North site, 1st floor.	21	10	Door to A613	340,00
15.10 16.10 17.10	A613	Hall A6, North site, 1st floor.	21	10		340,00

Date	Room Declaration	Amount Seatings	m ²	Seating Change fee	Please notice:	Price in EUR whole day (per day)
16.10 17.10 18.10	A614	Hall A6, North site, 1st floor	17	10	Door to A615	290,00
16.10 17.10 18.10	A615	Hall A6, North site, 1st floor	17	10		290,00
16.10 17.10 18.10	A616 <small>16.10. booked</small>	Hall A6, North site, 1st floor	43	24		620,00
16.10 17.10 18.10	A618	Hall A6, North site, 1st floor	42	24		610,00



Technische Daten	
Ausstattung	<ul style="list-style-type: none"> Tischblock und Stühle Fenster größtenteils mit Blick ins Atrium Bodenauslässe mit Anschlüssen für Strom/Telefon/Internet
Fußboden	<ul style="list-style-type: none"> Teppichboden
Beleuchtung/Lichtverhältnisse	<ul style="list-style-type: none"> Tageslicht Sonnenschutzlamellen
Medientechnische Ausstattung	<ul style="list-style-type: none"> Medientechnik kann je nach Bedarf angemietet werden
Leinwand/Projektionsfläche	<ul style="list-style-type: none"> weiße Wand als Projektionsfläche nutzbar


Ort, Datum _____

Firmenstempel und rechtsgültige Unterschrift des Ausstellers

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Closing date: 6 weeks before the start of the official set-up

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We hereby order the following services from MunichExpo Veranstaltungen GmbH. In submitting the order, we are indicating the legally binding agreement with the General Terms and Conditions for the rental of conference and meetings rooms of Messe München GmbH. All prices specified here are net prices and are subject to VAT. Together with the room rent, the amount payable will be charged via MunichExpo Veranstaltungen GmbH. Please fill in a separate form per room. **A signature is required on Page 3.**

Booking data

Room no. _____

Booking period from _____ to _____

Collecting of keys is possible no earlier than 30 minutes before the beginning of the event

Collecting / returning of keys in the exhibitor service office. We charge a fee of 120.00 € per key if a key cannot be returned.

Room signs

In front of all meeting rooms, there are insertion slide-ins for DIN A4 sheets (portrait and landscape format possible).

Company name and – if applicable – event title to be used:

Furnishings etc. / seating

Already present: table + block seating (10 to 24 seats according to the size of the room), 1 sideboard, 1 coat stand and 1 rubbish

Quantity	Article for hire	each / for duration of event
	Flip chart (incl. paper and pens)	€ 49.00
	Pinboard (without push pins)	€ 49.00

Catering

Please contact our service partners about your catering plans.

Able Impuls- und Cateringservice, Tel. +49 89 949-28460, Fax +49 89 949-28469, e-Mail catering@able-muenchen.de
Käfer Service GmbH, Tel. +49 89 949-24200, Fax +49 89 949-24209, e-Mail messe.catering@feinkost-kaefer.de
Schuhbecks Partyservice GmbH & Co. KG, Tel. +49 89 949-28480, Fax +49 89 949-28489, e-Mail messe@schuhbeck.de

For queries or further information, we will be pleased to assist you:

MunichExpo Veranstaltungen GmbH
Zamdorfer Straße 100
81677 München
Tel.: +49 (89) 322 991-0
Fax: +49 (89) 322 991-19
sabrina.nervegna@emove360.com

Order deadline for the services detailed here:

September 1st, 2019. Orders received after that date will only be processed on request.

Place / date	Company stamp and exhibitor's legally valid signature

Data sheet for the meeting rooms

In the area of the conference and meeting rooms, the VStättV (directive on places of assembly) applies!

Please note that escape routes and extinguishing devices are to be kept free at all times.

For reasons of fire protection, no objects may be put down in the corridors.

In all our conference and meeting rooms smoking is forbidden!

It must be possible for any objects which have been attached to the walls to be removed again without leaving a residue. If this is not the case, the costs of the repair are passed on to the organiser and the exhibitor.

A110 - A618 on the 1st floor above Halls A1 - A6 (north side of the halls)

Furnishings etc.

- White walls
- Carpeting
- Bank of windows, 1 window can be opened – in the big rooms, 2 windows (view into the Atrium or to the south over the 'A' Halls)
- Vertical blinds as protection against the sun, cannot be darkened