

Application for Evening Events on the Exhibition Stand



Messe München
 Halls A5/A6
 October 15 – 17, 2019

Exhibitor
Street / P.O.Box
Country, Town, Postcode

Hall	Stand no.
Contact	
Tel. with area code and ext.	FAX with area code and ext.
EMail	

We hereby order – in the name and on behalf of the above-mentioned exhibitor – subject to the Regulations and Important Notes on Evening Events on the Exhibition Stand detailed on page 2:

Mobile phone (contact)
Stand size (m2)

Special features

Use of open fire, pyrotechnics
 Use of smoke machine, laser equipment
 Use of compressed gases, liquid gases, flammable liquids and deep fryers > 50l capacity
 additional stage area with podium (e.g. for live band, DJ, etc.)

Please ensure compliance with the Regulations and Important Notes on Evening Events on the Exhibition Stand.

Date and time of the evening event(s)

Date	Time (22:00 at the latest)	Expected number of participants
Tue, 15.10.	18:00-	
Wed, 16.10.	18:00-	
Thu, 17.10.	18:00-	

Charges

The costs for this are charged to you in the final invoice as a one-off amount per exhibitor and are as follows:
 EUR 490.00 plus statutory VAT for stands of up to 99 m2 / evening event
 EUR 690.00 plus statutory VAT for stands from 100 m2 / evening event

If you appoint companies that are not service partners of Messe München, these require fee-based entry passes for vehicles accessing the center as of 16:00, and corresponding access authorization for external service staff.

Number of entry passes for vehicles: (price / pass EUR 100.00)

Event technology

BTL Veranstaltungstechnik GmbH
 Gahrens + Battermann GmbH & Co. KG
 Neumann & Müller GmbH & Co. KG
 True Logik GmbH
 sonstige: _____
 keine zusätzliche Technik

We hereby declare that we agree to the regulations for evening events at the exhibition stand.

Please note that, if stand cleaning services are booked via Messe München GmbH, a surcharge pursuant to the ordering options in the Exhibitor Shop or form 7.1 will be raised.

Companies carrying out or participating in the evening event

Able Catering GbR – Josef Able & Söhne
 Arena One Gastronomie GmbH
 Falken Feinkost Party-Service H. Draxler
 Käfer Service GmbH
 Kuffler Catering Service GmbH & Co. KG
 Schuhbecks Partyservice GmbH & Co. KG
 Stürzer Catering GmbH
 sonstige: _____
 kein Catering

Place / date
Company stamp and legally binding signature of exhibitor

Regulations and Important Notes on Evening Events on the Exhibition Stand

Timing

Evening events or stand parties on your own exhibition stand must be notified by one week prior to start of the trade show at the latest, using the attached form, and require authorization in writing from Messe München GmbH. The exhibitor may assert no claim in respect of the granting of authorization insofar as such authorization is not required by law).

The event may start from 18:00 and must end no later than 22:00. Until 22:30, the necessary clearing-up work may be undertaken on the stand area.

By 23:00 at the latest, all persons must have left the exhibition center.

Musical renditions (GEMA)

Musical renditions on the exhibition stand (recorded or live) are permitted from 18:00 only. You are responsible for obtaining GEMA authorization, which is required for this purpose. The volume of the sound produced may not exceed 85 dB during evening events.

Security and stewarding service

During the event, it must be ensured that aisle areas and neighboring stand areas are not included in your activities. For the general protection of neighboring booths against trespassing, damage etc., Messe München GmbH will schedule security staff. However, the exhibitor who has registered the evening event is liable for any damage and cleaning costs attributable to this event. All attendees are to follow the instructions of the security and public order service staff deployed by Messe München GmbH. To ensure a smooth, uninterrupted event, we recommend that you consult with your booth neighbors in advance of the planned event.

Charges

During evening events, Messe München GmbH provides for the toilet facilities, cloakrooms as well as the car parks, medical service etc. to be opened, and for the necessary general security and stewarding service in the exhibition halls and the entrances. The costs for this are charged to you in the final invoice as a one-off amount per exhibitor and are as follows:

– 490,00 EUR

plus statutory VAT for stands of up to 99 m² / evening event

– 690,00 EUR

plus statutory VAT for stands from 100 m² / evening event

Technical equipment / Catering

The use of smoke machines, laser equipment, safety gas, pyrotechnical devices or other flammable materials is subject to mandatory approval. It must be registered in good time but no later than one week prior to the evening event and requires authorization from the Technical Exhibition Services Division (TAS) of Messe München GmbH in coordination with the relevant authorities. All materials used for decorative purposes must be of a highly flame retardant nature (class B1 to DIN 4102 or class B to EN 13501-1).

Only the stand space hired by you may be used for the event. All escape and rescue routes must be kept clear at all times and may not be obstructed by stand structures or used as storage space. Any changes to the stand layout approved by the TAS (e.g. due to seating, rerouting of escape route within the stand, etc.) are to be coordinated with the TAS in good time but no later than one week prior to the evening event. Tents may only be erected in the loading yards in exceptional cases subject to the approval of TAS of Messe München GmbH.

Admission for vehicles

Entry to the exhibition center is possible for catering vehicles, event technicians or music groups as of 16:00 only with an entry pass for evening events via the open gates, on condition that your event has been notified and authorized, and that the passengers in the vehicle can identify themselves as participants of your evening event (see below "Admission for service staff and guests"). Please note that all vehicles must leave the exhibition center no later than 23:00 on the respective day.

Vehicles remaining on the exhibition premises after 23:00 will be removed for security reasons and at the owner's expense. We regret that only delivery and transport vehicles may drive onto the exhibition grounds. In particular passenger cars and other passenger transport vehicles should proceed directly to the designated parking areas.

Please note for your own safety: As of 23:00, only emergency lighting is available in the Parking Garage West, and lifts will no longer operate.

Admission for service staff / guests

If you are expecting external service staff for your evening event, please provide them with a copy of our letter of authorization or with a valid admission ticket. On the day of the event, staff authorized by you will then be admitted at the entrances as of 16:00. If you are inviting guests to your event who will be entering the exhibition center after 18:00, they must identify themselves as guests of your company by means of an invitation or similar. To facilitate admission control by the security and stewarding service, we request you to send us a copy of the personalized letter of invitation and a list with the names of guests expected after the fair has ended for the day.

General Terms of Contract

General Terms of Contract for Exhibitor Services of Messe München GmbH are a constituent part of any contract concluded. We would like to point out specifically that the Technical Guidelines of Messe München GmbH and the Bavarian directive governing the construction and operation of places of assembly (BayVStättV) require compliance.

Closing date: 6 weeks before the start of the official set-up